

### **Responsibilities**

- Management of monthly end process, including reporting to group and extended report at half year/year-end, ensuring data is submitted in line with agreed deadlines. Any delays should be escalated to UK CFO.
- Preparation of board report to be used in the monthly business reviews, liaising with wider stakeholders for their contributions to various slides and arrange review with leadership allowing for adequate time for changes before group meeting.
- Monthly variance analysis and margin analysis with supporting insights to be used for corrective actions.
- Monthly control of Working Capital, ensuring processes, compliance reviews and improvement.
- Coordinate Budgeting and forecasting cycles across UK.
- Strategic financial planning – work closely with leadership team to define both short and long-term financial strategy and creating concrete proposals to optimise operating expenses and business performance.
- Drive improvements in UK reporting, developing consistency and accuracy in the data allowing different sources of information to be reconciled.
- Expert in Viareport to ensure group reporting requirements are met and high standards are maintained, including loading monthly TB.
- Main point of contact with Scutum International and coordination of responses with wider finance team to adhoc requests.
- Adhoc Decision-making support leadership team.
- Financial controller for the Scutum Digital Business Unit.

### **Job Profile**

#### *Skills and knowledge*

- Person with drive for improvement and excellence
- Strong capability to adapt to and lead change
- Able to work under pressure, deliver results and respect deadlines
- Hands-on with day-to-day operations
- Be independent and firm, at same time a team player
- Effective written and oral communication skills
- Ability to deal with conflicting demands and priorities
- Excellent advanced knowledge of Excel and Powerpoint
- Have in-depth knowledge of Navision would be an advantage

#### *Work Experience*

- Proven experience in Finance roles

- Experience of operating within a complex organization with evidence of communicating with a variety of people at different levels;
- Multinational company experience in a fast paced service environment;
- Proven analytical ability in identifying and delivering on areas for improvements to finance and operational processes.

*Required Qualifications*

- Qualified Accountant (ACA, ACCA, CIMA or any other international accounting equivalent)

*Required Languages*

- N/A

*Travel / Rotation Requirements*

- The job is mainly based in Chertsey (near LHR) with potential travels to the other locations (London area, Plymouth, Preston and Edinburgh)