

FINANCIAL PLANNING & ANALYSIS ANALYST

Objective

Reporting to the Finance Director you will be committed to working as part of an effective team, acting as FP&A Analyst for the business. This is a pivotal role within the Finance Department. Acting as an ambassador to position the company's reputation as a leading and respected employer.

Attributes and skills

- Part or fully qualified accountant
- You will need to be self motivated, and very organised
- Be a strong communicator and self confident
- Be able to work on your own initiative
- Be a team player with a professional approach
- Dynamic with the ability to follow instructions explicitly in a timely manner
- An analytical mind and attention to detail
- Experience with NAV and CRM would be advantageous

Responsibilities (are to include the following but are not limited to)

- Preparation of monthly management accounts to strict deadlines
- Preparation of additional Group reporting requirements
- Assist the Finance Director with cashflow forecasting and analysis
- Assist the Finance Director with monthly forecasts
- Assist the Finance Director with annual budgets
- Daily and Weekly Pulse Reporting to Group
- Provide financial information and analysis to partners within the business
- Other adhoc reporting and support to Scutum UK and on occasion, UK Business Unit CFO
- Adhere to Key Performance Indicators (KPI's) and objectives
- To follow Health & Safety procedures set out by the company in order to ensure the safety of you, your colleagues and others. Also, adhere to the Company Health and Safety policy.
- Adhere to company rules and ensure compliance to ISO:9001:2015 & ISO 14001:2004

Experience required

- Management Accounting
- Cashflow forecasting
- Experience in a similar role advantageous

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as required.

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